

MINUTES
KING COUNTY WATER DISTRICT No. 125

Wednesday May 24, 2006

Commissioner Thornton called the regular meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 2849 South 150th Street, SeaTac, Washington.

Present:

Commissioners: Jerry Thornton, President, Jim Rick, Commissioner and John Thompson, Secretary **Staff:** Shane Young, Office Manager, Russ Austin, Superintendent.

Agenda: The agenda was approved as amended.

Minutes: Commissioner Rick made a motion to approve the Minutes of the May 10, 2006 board meeting as amended. Commissioner Thompson seconded the motion which carried unanimously.

Vouchers: Maintenance vouchers numbered 20774-20799 in the amount of \$117,830.48 were presented for review. Commissioner Rick made a motion to approve the vouchers; the motion was seconded by Commissioner Thompson and was carried unanimously.

Reports:

Purchasing Old Water from Water District 20: Austin reported that Commissioner Thompson and Austin are working with Water District 20 on a way to purchase our District's supply of "old water" from Water District 20. Austin proposed the District not open our intertie with Seattle Public Utilities, which is due to be turned on June 1, 2006. After a brief discussion, the Board authorized and directed Commissioner Thompson and Austin to continue to work with Water District 20 on the matter and to keep the Board further advised.

AWWA Pacific Northwest Conference: Austin reported on his attendance at the AWWA conference in Spokane.

New Skyway Accounts: Austin reported that a small co-op of 7 homes were being connected into the District's water system. Austin stated that their service line from SPU had broken and the co-op had requested water service from Water District 125. Commissioner Thompson voiced concern about not having an agreement in place with SPU before adding the co-op to the District's water system. Austin stated that he had spoken with SPU and didn't believe that they would have any objection to the District serving the co-op members. Thompson stated he would like to have the agreement in writing from SPU and the other commissioners concurred. Austin stated he could have it by the next Board meeting.

2006 Payroll Corrections: Young presented for review the final payroll corrections from using the excel payroll system. Young stated the District had to continue using that payroll system until the new system could be set up correctly. Young also stated that the District's new Assistant Office Manager, Rose Lauer, had been working overtime before and after hours to find and correct the errors in the District's prior payroll accounting and to set up the new Peachtree Payroll software. The Commissioners thanked Lauer for her time and hard work.

Comparing Budgets to Year End Totals: Young stated the reason the District's bank balance dropped below \$1,000,000 in 2005 may be due to the unanticipated expenditures to consultants that were putting the District over budget. Commissioner Rick noted several cases where money was spent on consultants in 2004 and 2005 for matters such as the Keystar developer extension project, union negotiations and personnel issues, which were not budgeted. After a discussion about cutting back Consultant costs, Commissioner Rick made a recommendation that District's attorney make his report at the beginning of the first meeting of the month instead of having him report during the middle of the meeting. Young stated he would look into other ways to help keep the District under budget for 2006.


WERTC Training at WASWD Conferences: Young reported that a 3-year WETRC certification course will be starting at the WASWD Spring Conference in 2007 and he would be interested in participating. The course is completed over 3 years by attending the classes offered at each spring and fall WASWD conference.


Commissioners: Commissioner Thompson reported on his attendance at the State Association Board meeting.

Vacation Time: Commissioner Rick requested that the District Office Manager and Superintendent give the Board at least 1 week prior written notice before using vacation leave for more than 2 days.

Evaluations: Commissioner Thompson stated he had finished his evaluation of Young. Commissioner Thornton requested that the Board get together at a special meeting to compile the Board's evaluations into one. Commissioner Thompson stated the Board could meet at his house. Commissioner Rick made a motion to have a special board meeting on Wednesday May 31, 2006 at 9:00 a.m. at 2504 S 148th ST, SeaTac, WA 98168 to discuss personnel matters. Commissioner Thompson seconded the motion which carried unanimously.

Adjournment: Commissioner Rick made a motion to adjourn the meeting; the motion was seconded by Commissioner Thompson and carried unanimously. The meeting was adjourned at 11:50 a.m.


Commissioner


Commissioner

Commissioner