

MINUTES
KING COUNTY WATER DISTRICT No. 125

Wednesday, February 10, 2010

Commissioner Thompson called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148th ST STE 110, Tukwila, Washington.

Present:

Commissioners: Jerry Thornton, Secretary, Jim Rick, Commissioner and John Thompson, President **Staff:** Shane Young, Office Manager, Mark Parsons, Superintendent

Consultants: Bob Stanton, District Engineer

Agenda: The agenda was unanimously approved as amended.

Minutes: Commissioner Thornton made a motion to approve the minutes of the January 27, 2010 board meeting as written. Commissioner Rick seconded the motion which carried unanimously.

Vouchers: Maintenance vouchers numbered 23313-23346 in the amount of \$103,704.28, EFT Vouchers 1756-1762 and 23347-23347 in the amount of \$46,468.49 and payroll vouchers 1753-1756 in the amount of \$6,522.86 were presented for review. Commissioner Thornton made a motion to approve the vouchers; the motion was seconded by Commissioner Rick and was carried unanimously.

Engineers Report: Stanton reported that he met with the City of Tukwila in January and they were continuing to work on revising their city bulletins in relation to pavement mitigation. After the revisions, the City will go over past invoices charged to the District for pavement mitigation and make the necessary corrections.

Stanton reported that the proposed 150th St project plans are ready. The next step is to get a permit from the City of Tukwila.

Superintendent Report: Parsons reported that the District will receive a credit in water usage from Seattle Public Utilities due to SPU estimating usage in late 2009. The credit will be for 1,944 ccf that will show on the District's February 2010 statement.

Parsons informed the Board that the District's unaccounted for water was at 11% in 2009. Parsons noted that he has contracted a leak detection company as directed by the Board to locate leaks in the District's mains. The leak detection unit will be in the District for 5 days starting March 8, 2010.

Office Manager Report: Young reported that the District Microsoft office software is becoming out of date. In the past few months the District has received several documents from outside sources that they were unable to open. The Board directed Young to look into updating the District office software and report back to the Board.

Young briefly discussed preparing new reports for the Board of Commissioners. Young stated that if there was any information the Commissioners would like to know that isn't currently being presented on a regular basis to let him know.

Young informed the Board that the District's financial records are being prepared by the District's accountant. Young added that he would contact the State Auditor's office as soon as the District's financial statements were finished to start the District's annual audit.

Commissioners Report: Commissioner Thompson informed the Board that after reading the District's 2008 state Auditor's Report he found several sections where it was noted that the City of Tukwila assumed the Foster Point area of the District. Commissioner Thompson directed Young to contact the State Auditor's office and ask if they are willing to change the terminology to sold rather than assumed.

Commissioner Thompson reported on his attendance of the Seattle Public Utilities Technical Forum.

Commissioner Thornton and Commissioner Thompson briefly reported on their attendance of the WASWD Section 2 meeting.

Commissioner Thornton reported on his attendance of the WASWD By Laws committee meeting.

The Board directed Young to register them for the 2010 Partners in Emergency Preparedness Conference.

Commissioner Thornton requested excused absences for the March 10 and March 24, 2010 board meetings. Commissioner Rick made a motion to approve the absences; Commissioner Thompson seconded the motion which carried unanimously.

Adjournment: Commissioner Thornton made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 11:55 a.m.


Commissioner


Commissioner


Commissioner