

**MINUTES**  
**KING COUNTY WATER DISTRICT No. 125**

Wednesday, December 10, 2008

Commissioner Thornton called the meeting of the King County Water District No. 125 Board of Commissioners to order at 10:00 a.m. at the District Office located at 3460 S 148<sup>th</sup> ST STE 110, Tukwila, Washington.

**Present:**

**Commissioners:** Jerry Thornton, President, Jim Rick, Secretary and John Thompson, Commissioner **Staff:** Shane Young, Office Manager, David Brower, Field Foreman **Consultants:** John Milne, Attorney, Bob Stanton, Engineer, **Guests:** Barbara Rambow, Marla Iwata, state auditors.

**Agenda:** The agenda was unanimously approved as amended.

**Audit Exit Conference:** Rambow presented the closing information to the Board of Commissioners and expressed thanks for the fast responses from staff and commissioners during the audit. Rambow presented a management letter requesting the District submit its financial data within 150 days after year-end. Iwata noted that this is not a claim and is not included as a finding in the state auditor's report. Young added that due to the timeframe in which 2007 was completed, he is confident there will be no problem reporting 2008 by the specified deadline.

The Board of Commissioners thanked both state auditors for the understanding and hard work they put in to help the District get back on schedule for 2008.

Barbara Rambow and Marla Iwata were excused from the meeting at 10:12 a.m.

The Board thanked the office staff for getting the District back on schedule after completing the 2004, 2005, 2006 and 2007 audit within 12 months.

**Minutes:** Commissioner Thompson made a motion to approve the minutes of the November 26, 2008 board meeting as written. Commissioner Rick seconded the motion which carried unanimously.

**Vouchers:** Maintenance vouchers numbered 22561-22585 in the amount of \$89,328.63, EFT Vouchers 1614-1620 and 22586-22588 in the amount of \$44,273.79 and payroll vouchers 1611-1614 in the amount of \$6,098.87 were presented for review. Commissioner Thompson made a motion to approve the vouchers; the motion was seconded by Commissioner Rick and was carried unanimously.

**Maple Apartments:** Milne directed Young to notify Maple Apartments owner, Jeff Scherrer, that all current charges must be paid while the District investigates his claims of overpayment. Milne added that he has e-mailed Scherrer the case work in which the 3 year statute of limitations for overpayments has been upheld by the courts.

**Tukwila Pavement Mitigation:** Parsons reported that the city of Tukwila has refunded a permit application fee for the Tukwila International Blvd project. The District will be required to pay permit fees for work done off of International Blvd.

**Inslee Best Services:** Milne presented to the Board the updated rates and charges for services rendered by Inslee Best. Commissioner Rick made a motion to approve the new rates, Commissioner Thompson seconded the motion which carried unanimously.

**Mutual Aid Agreement:** Commissioner Thompson noted that he has several questions regarding the national mutual aid agreement being prepared by John Milne. Milne noted that what has been presented is an early draft with many changes to come. The discussion is tabled until the first meeting in January.

**Delinquent Accounts:** Milne noted that in February he is hosting a free seminar on how to deal with delinquent accounts in regards to bankruptcy. Milne noted this would be a good seminar for Young or Laura Marrone to attend.

**Tukwila International Blvd:** Stanton reported that the District's small works roster is bidding on the work to be done on Tukwila International BLVD and 130<sup>th</sup>, including the relocation of the PRV. The engineers estimate for the work is \$145,000.

**Resolution 08-12-10-422:** Young presented Resolution 08-12-10-422 for acceptance from the Board. The resolution accepts the work for the Walgreens water extension as complete. Commissioner Rick made a motion to approve the resolution, Commissioner Thompson seconded the motion which carried unanimously.

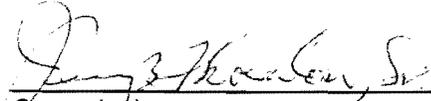
**Burleson Injury:** Parsons updated the Commissioners on Dave Burleson's injury from an off duty car accident. Parsons noted that he has since removed Burleson from all duties. Burleson requested to perform light duty but could not provide documentation as to what he could actually do. Burleson has since given Parsons a medical note requesting Burleson take leave until January 5, 2009. Parsons has since informed attorney John Rodda of the situation and has requested advice on how to proceed. Young noted that Burleson does not have enough accrued vacation or sick leave to get paid through the January 5, 2009 timeline and needs advice on how to proceed with paying Burleson's insurance, union dues and VEBA while he is on leave. The Board directed Parsons and Young to continue working with attorney John Rodda on the situation and to update them at the following Board meeting.

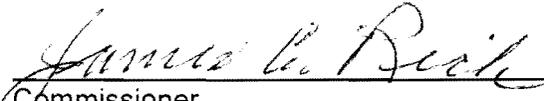
**Phones:** Young noted that he is still working on getting the new AT&T phone lines installed by the start of 2009 but is running into problems since Water District 125 is not on the current Integra bills. Young added that all documentation related to switching the lines is going to have to go through Valley View as they are the owners of the Integra lines.

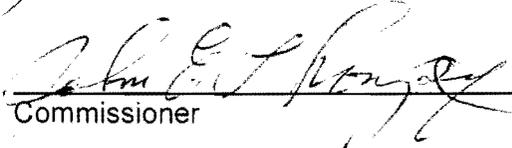
**Condo Meeting:** Commissioner Thompson reported that a condominium meeting is being held on December 12, 2008 and wanted direction on what the District is looking for in regards to control of the building and its systems. Young stated that he simply wants the same control Valley View currently has including the ability to look at the security software, lighting software and condo accounting software.

**2<sup>nd</sup> Meeting December:** Commissioner Rick recommended the District hold its second meeting of the month on December 23, 2008 at 10:00 a.m. The Board directed Young to make notice available to the public of the special meeting.

**Adjournment:** Commissioner Thompson made a motion to adjourn the meeting; the motion was seconded by Commissioner Rick and carried unanimously. The meeting was adjourned at 12:18 p.m.

  
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