

MINUTES

KING COUNTY WATER DISTRICT 125
Thursday, October 11, 2001

1. Call to Order

The open public meeting was called to order at 4:00 PM at the District office.
Present were:

President	Gary Johnson
Secretary	John Thompson
Commissioner	Mike Hihn
Engineer	Bob Stanton
Attorney	Steve Moen
Staff:	Ann Wilson/Russ Austin Jamie Mann
Customers:	Leticia Kennar, Diana Helberg, Blake Becker and Mina Becker, Tom Bigford, Wynona Dixon, Juanita Mounsey, Dale Holm

2. Customers

The customers expressed their concerns of not receiving their July and September bills and the way it was handled. Tom Bigford read a letter from Gene Fisher, a customer in the District. The customers requested copies of the recorded tape and/or transcripts.

3. Commissioners/customers

Ann Wilson had already explained to the Board, the staff had investigated the procedures done in the office. The meter readers read the meters with handhelds. There is a count given on the handhelds of the meters read and they are downloaded into the computer. The bills are printed and when they are run through the machine that inserts them into envelopes and there is a count of how many were processed. This count is compared with the meters read. The bills are then taken by a field tech to the post office for mailing. After the September mailing, numerous complaints from the customers saying they did not receive their July bills prompted the staff to waive the penalty for July. The customers who did not pay their July and September bills received shutoff notices on October 8.

Ann Wilson spoke with the manager of the Riverton Heights post office and they are investigating why approximately the customers in and around South 150/152nd Street did not receive their bills.

4. Commissioners/Decisions re: customers

The Board, after listening to the concerns of the customers, stated they would look into making copies and/or transcripts from the recorded meeting. It would have to be done from an outside public stenographer and names were not stated and several people were talking at one time, making transcribing difficult to do. Steve Moen will provide Ann with a name of a stenographer.

Transcripts and/or copies of the tape will be provided to the customers requesting them.

A letter will be sent to the customers around South 150/152 that received shut off notices. The letter should state that if a situation like this ever happens again, a notice will be used that says "contact the office regarding your bill" and letter should say that the Board regretted they had not received their bills.

The Commissioners requested a sticker be placed on the door hangers that states "If you find that this notice is in error, please contact the District Office as soon as possible at 206-242-9547".

The Board suggested the purchase of a new tape recorder, one that has an external microphone.

THE COMMISSIONERS
MSJ Mike Hill requested an Operating Statement instead of a Cash Summary.
CADY JOHNSON

THE COMMISSIONERS
MSJ Mike Hill requested a comparison of estimated costs for the new property, remodeling the existing building, maintenance and administrative; erecting a second building, plus partial remodel of existing building.

5. Minutes/Vouchers Approved

Motion made, seconded and carried to approve the minutes of September 13, 2001 with no amendments. Vouchers audited and certified by the auditing officer as required by RCW 42.040.090 have been made available to the Board. As of this date, vouchers numbered 15978-16058 in the amount of \$78,227.10 were approved for payment.

5. Engineer/Foster Heights Water Main Extension

All construction on the Foster Heights Water Main Extension has been completed and all work was performed in accordance with District specifications. We have received the Bill of Sale and Easement for the project. We, therefore, recommend that the water main extension be approved and accepted by the District.

6. Attorney/River Hills

Steve Moen reported on the status of the River Hills.

7. Superintendent/Storm Drain

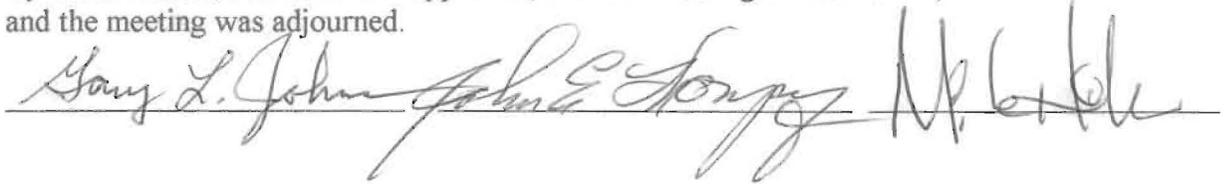
Russ Austin presented plans and fees for a storm drain that is needed for the shop property. ~~Option 1 cost was \$167,511.59 and Option 2 cost was \$28,879.39~~ This was tabled for further discussion. *MSJ*

8. Office Manager/Inserter

The Board declared the old Pitney Bowes inserter surplus.

9. Adjournment/next meeting

By motion made, seconded and approved, the next meeting is October 25, 2001
and the meeting was adjourned.

Handwritten signatures of Gary L. Johnson, John E. Stoney, and M. G. White, written over a horizontal line.